

SEEMA GOEL

Hillsborough, NJ adiseema123@gmail.com 908-530-8863

SUMMARY

Dedicated Early Childhood Educator with 8+ years of experience creating nurturing, play-based, and developmentally appropriate environments for toddlers through Grade Three. Known for warm classroom culture, strong parent relationships, and creative curriculum design. Skilled in managing classrooms, supporting social-emotional growth, and collaborating with interdisciplinary teams. Bilingual in Hindi and English. Recently completed a 50-Hour Phlebotomy course (ASPT Certification in progress).

EDUCATION

Raritan Valley Community College Branchburg, NJ

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| • ASPT Phlebotomy Certification | 2025 | |
| • Certified Nurse Aide License | 2022 | |
| • Associate Degree - Early Childhood Education 2018 – | | 2020 |
| ○ NJCCIS Training of Creative Curriculum | | |
| ○ Pyramid Module Preschool | | |

Vinayaka Missions University Salem, TN, India

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| • Master of Commerce: Commerce | 2015 |
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Delhi University

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| • Bachelor of Commerce: Commerce | 2004 |
| • Diploma in Nursery and Primary Teaching: Education Institute | |

CORE COMPETENCIES

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| • Classroom Leadership | • Administrative & Organizational Skills |
| • Creative Curriculum Planning | • Microsoft Office & Daycare Software |
| • Child Development Knowledge | • Empathy and Parent Communication |
| • Growth Portfolios & Assessments | • Initiative & Team Collaboration |

CLINICAL SKILLS

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| • Taking Vital Signs | • Venipuncture (95+ Draws) |
| • BP, Pulses, O2, Respiration | • Urine Collection Training |

PROFESSIONAL EXPERIENCE

Raritan Valley Community College Branchburg, NJ

Oct 2022 – Present

Childcare Center Lead Teacher

- Develop and implement curriculum.
- Responsible for administrative duties as assigned for supervision for subordinates staff and for planning, preparing, and implementing daily activities.
- Select age-appropriate developmental materials for the classroom.
- Provide parents with progress reports.

Foothills Acre Rehabilitation Hillsborough, NJ
Certified Nurse Aid

Aug 2022 – Present

- Assisting with daily activities, monitoring vital signs and providing emotional support to patients.
- Examine patients for bruises, blood in urine or any other injuries/wounds.

Kiddie Academy Hillsborough, NJ
New Jersey Lead Teacher

Mar 2021 – Mar 2022

- Plan and implement dynamic curriculum and fun learning activities incorporating the latest research in Emotional Cognitive Social Early Learning and laying the foundation for toddler readiness.
- Fostered a warm, nurturing, and fun atmosphere conducive to learning.
- Recognized for teaching excellence and instructional best practices on annual reviews.
- Developed strong, lasting relationships with parents and children.
- Regarded as a leader among teacher peers in the development of creative lessons and exciting indoor and outdoor learning experiences.

Raritan Valley Community College Branchburg, NJ
Assistant Teacher

Aug 2018 – Mar 2021

- Identified signs of emotional and developmental problems in children and reported to parents.
- Used classroom observations to create written assessments of student performance.
- Nurtured a supportive learning environment that was often used as a model for other classrooms.
- Student teaching for 40 hours at Raritan Valley Community College Child Care Center.

S.D. Public School India
Teacher and Administrative Assistant

Jul 2015 – Jul 2018

- Worked with interdisciplinary team members to evaluate children's progress and recommend appropriate learning plans.
- Addressed behavioral and learning issues with parents and daycare management.
- Fostered reasoning and problem solving through active exploration games and activities.
- Monitored students' educational progress with individual charts and files.
- Taught an average of 40 children per class.
- Additional administrative support in organizing and maintaining files.
- Maintained vacation schedules and calendars.
- Assisted in preparation and distribution of presentations.

Bosco Public School India
Lead Teacher

Jul 2014 – May 2015

- Fostered reasoning and problem solving through active exploration games and activities.
- Sanitized toys and play equipment each day to maintain safety and cleanliness.
- Supervised students and enforced discipline during all Head Start activities.